



Building Application and Permit
City of New Berlin, Texas

Permit Number: _____

Permit Issue Date: _____

Construction Start Date: _____	Permit Application Date: _____
Property Location Address: _____	
Nearest Adjoining Street: _____	Subdivision Name: _____ Lot No.: _____
Property Owner(s) Name: _____	Property Owner Phone #: _____
Owner Mailing Address: _____	
Owner's Email: _____	

Contractor's Name: _____	Contractor Phone #: _____
Contractor Contact Name: _____	Contractor Contact Phone #: _____

Architect or Engineer Name: _____	Architect or Engineer Contact Phone #: _____
Mailing Address: _____	License No./Expiration Date: _____

Work to be Done: <input type="checkbox"/> New Construction	<input type="checkbox"/> Dwelling	<input type="checkbox"/> Barn	<input type="checkbox"/> Other (specify): _____
<input type="checkbox"/> Existing Structure Improvement	<input type="checkbox"/> Garage	<input type="checkbox"/> Hangar	

Fees & Structure Type: <input type="checkbox"/> Residential, Livable <input type="checkbox"/> yes <input type="checkbox"/> no	Permit Fee: \$50.00	Ck #: _____
<input type="checkbox"/> Commercial, Livable <input type="checkbox"/> yes <input type="checkbox"/> no	Permit Fee: \$50.00	Ck #: _____
<input type="checkbox"/> Agricultural Related	Permit Fee: \$20.00	Ck #: _____
<input type="checkbox"/> Moving Structure <u>Off</u> Property	Permit Fee: \$50.00	Ck #: _____
<input type="checkbox"/> Placement Structure <u>On</u> Property	Permit Fee: \$50.00	Ck #: _____
<input type="checkbox"/> - manufactured/mobile home/temporary construction trailer		

Permit Documents Received: Survey Plat with set-backs Site Plans, Drawings, Construction Plans
 Written approval from HOA/POA authorizing entity if site located in a subdivision jurisdiction.
 Sign Permit (for commercial structure if needed) New Berlin Sign Permit.pdf
 Burn Permit (during construction only if requested) New Berlin Burn Permit.pdf

I have read and will comply with applicable City Ordinances listed below. I also agree that structure will be built to meet the International Code Council specifications listed below.

Free Online access to the International Code Council specifications are available at <https://codes.iccsafe.org/content/ibc2018>

City of New Berlin Ordinances found on website: WWW.NEWBERLINTX.ORG

- Building Permit (2021-002) Subdivision of Land (2003-001) Public Rights of Way (01-001)
- Tree Management (15-003) Flood Damage Prevention (04-003) Outdoor Burning (04-002) Use of Signs (2008-001)

Property Owner(s) Name: 1) _____	Signature(s): 1) _____
(print name(s)) 2) _____	2) _____ Date: _____
Contractor Contact Name: _____	Signature: _____
(print name) _____	Date: _____

This Building Permit is for the type of construction as indicated on this permit at the above listed Property Location in accordance with the City of New Berlin, Texas Ordinance No. 2021-002 known as the "Building Permit Ordinance" which replaces all prior Building Permit Ordinances. Permit is valid for two years from the date of issuance.

FLOOD PLAIN: (To be completed by Flood Plain Administrator)

Will the building be in a zone classified as flood plain? No Yes
If Yes, has a licensed engineer certified the plan and proposed structure meet the National Flood Insurance Program (NFIP) requirements? Yes, Engineer Certification is attached.

Flood Plain Administrator: _____	Signature: _____
Mayor New Berlin per Ord 04-003 pg 12	Date: _____

Permit Issued By: _____	Signature: _____
City Secretary - City of New Berlin (Mayor's Designee)	Date: _____

secretary@newberlintx.org	275 FM 2538	City Hrs: Monday - Thursday
830-914-2455	New Berlin, Tx 78155	8:30 am to 2:30 pm