



Building Application and Permit
City of New Berlin, Texas

Permit Number: _____

Permit Issue Date: _____

Construction Start Date: _____ Permit Application Date: _____
 Property Location Address: _____
 Nearest Adjoining Street: _____ Subdivision Name: _____ Lot No.: _____
 Property Owner(s) Name: _____ Property Owner Phone #: _____
 Owner Mailing Address: _____
 Owner's Email: _____

Contractor's Name: _____ Contractor Phone #: _____
 Contractor Contact Name: _____ Contractor Contact Phone #: _____

Architect or Engineer Name: _____ Architect or Engineer Contact Phone #: _____
 Mailing Address: _____ License No./Expiration Date: _____

Work to be Done: New Construction Dwelling Barn Other (specify): _____
 Existing Structure Improvement Garage Hangar

Fees & Structure Type: Residential, Livable yes no Permit Fee: \$50.00 Ck #: _____
 Commercial, Livable yes no Permit Fee: \$50.00 Ck #: _____
 Agricultural Related Permit Fee: \$20.00 Ck #: _____
 Moving Structure Off Property Permit Fee: \$50.00 Ck #: _____
 Placement Structure On Property Permit Fee: \$50.00 Ck #: _____
 - manufactured/mobile home/temporary construction trailer

Permit Documents Received: Survey Plat with set-backs Site Plans, Drawings, Construction Plans
 Written approval from HOA/POA authorizing entity if site located in a subdivision jurisdiction.
 Sign Permit (for commercial structure if needed) New Berlin Sign Permit.pdf
 Burn Permit (during construction only if requested) New Berlin Burn Permit.pdf

I have read and will comply with applicable City Ordinances listed below. I also agree that structure will be built to meet the International Code Council specifications listed below.

Free Online access to the International Code Council specifications are available at <https://codes.iccsafe.org/content/ibc2018>
 City of New Berlin Ordinances found on website: WWW.NEWBERLINTX.ORG

- Building Permit (2021-002) Subdivision of Land (2003-001) Public Rights of Way (01-001)
- Tree Management (15-003) Flood Damage Prevention (04-003) Outdoor Burning (04-002) Use of Signs (2008-001)

Property Owner(s) Name: 1) _____ Signature(s): 1) _____
 (print name(s)) 2) _____ 2) _____ Date: _____
 Contractor Contact Name: _____ Signature: _____
 (print name) _____ Date: _____

This Building Permit is for the type of construction as indicated on this permit at the above listed Property Location in accordance with the City of New Berlin, Texas Ordinance No. 2021-002 known as the "Building Permit Ordinance" which replaces all prior Building Permit Ordinances. Permit is valid for two years from the date of issuance.

FLOOD PLAIN: (To be completed by Flood Plain Administrator)

Will the building be in a zone classified as flood plain? No Yes
If Yes, has a licensed engineer certified the plan and proposed structure meet the National Flood Insurance Program (NFIP) requirements? Yes, Engineer Certification is attached.

Flood Plain Administrator: _____ Signature: _____
 Mayor New Berlin per Ord 04-003 pg 12 Date: _____

Permit Issued By: _____ Signature: _____
 City Secretary - City of New Berlin (Mayor's Designee) Date: _____

secretary@newberlintx.org 275 FM 2538 City Hrs: Monday - Thursday
 830-914-2455 New Berlin, Tx 78155 8:30 am to 2:30 pm