

CITY OF NEW BERLIN PLANNING AND ZONING COMMISSION MEETING

Regular Meeting Monday, July 07, 2025 -7:00 P.M.

MINUTES

1. **Call Meeting to Order** – Meeting was called to order at 7:03pm by Diana Strey
 - a. **Roll Call** – Present were Diana Strey, Jeff Wurzbach, Eric Trammell, Rae Howell and Beverly Felts & EJ Trivette.
 - b. **Declaration of Quorum**
2. **Comments:**
 - a. **Mayor Comments** – Mayor not present
 - b. **Chairperson Comments** – Erica Garza Resigned from City Council
 - c. **County Commissioner Comments (if present)** - not present
 - d. **Fire Chief/Fire Marshal Comments (if present)** - not present
 - e. **Other Committee Comments**
 - f. **Public Comments:** NO PUBLIC COMMENTS
3. **Consent Agenda:**
 - a. **Minutes** – Consideration and/or action regarding the approval of the minutes for Regular Meeting May 5th, 2025.
4. **Discussion/Possible Action:**
 - a. **Review City Ordinances-** The committee continues to review all or any City Ordinances for possible changes or updates. Looking at Lighting, Tree, Sign, Update definitions for the Commercial Industrial & Residential.
 - b. **Review City Comprehensive Plan-** The committee continues to review the City Comprehensive Plan for possible changes or updates.
 - c. **Review Plans for C-Store** – C-store needs to continue to be monitored and they need to submit accurate plans for review not incomplete plans missing engineer signatures or New Berlin specific information. Notes on recent plans include that the retaining pond needs a guard rail for safety concerns, better design of traffic island with soft curb, where the easement for the residential property is along the c-store property.
5. **Announcements**

6. **Adjournment** – Motion to adjourn by Jeff Wurzbach at 8:26pm, seconded by Eric Tramell.
Motioned passed.

Diana Strey, Chairperson: Diana Leppo Strey

Date: 11/3/2025

Jeff Wurzbach, Vice Chair: Jeff Wz/K

Date: 1/5/2026