

CITY OF NEW BERLIN PLANNING AND ZONING COMMISSION MEETING

Regular Meeting Monday, October 06, 2025 -7:00 P.M.

MINUTES

- 1. Call Meeting to Order** – Meeting was called to order at 7:03pm by Diana Strey
 - a. Roll Call** – Present were Diana Strey, Jeff Wurzbach, EJ Trivette , Eric Trammell, Rae Howell and Beverly Felts.
 - b. Declaration of Quorum**
- 2. Comments:**
 - a. Mayor Comments** – Mayor was NOT present
 - b. Chairperson Comments** – Creating a schedule to move forward with ordinances and comprehensive plan
 - c. County Commissioner Comments (if present)** - not present
 - d. Fire Chief/Fire Marshal Comments (if present)** - not present
 - e. Other Committee Comments**
 - f. Public Comments:** NO PUBLIC COMMENTS
- 3. Consent Agenda:**
 - a. Minutes** – none to review at this time
- 4. Discussion/Possible Action:**
 - a. Review City Ordinances** - The committee continues to review all or any City Ordinances for possible changes or updates. EJ working on sign & light ordinances.
 - b. Review City Comprehensive Plan** - The committee continues to review the City Comprehensive Plan for possible changes or updates. Updates include clear definitions for each category and plans for the future of the city development. Working to complete by Q1 2026
 - c. Discuss Dollar General Retention Pond** – Eric and others were concerned about how long it took the DG pond to drain. Community members were also concerned about their lighting at night.
 - d. Manhole Covers** – We need to adopt a standard for Manhole covers. We are looking in to what the City of Seguin uses

5. Announcements

a. 5K Flyer – October 25th

6. Adjournment – Motion to adjourn by EJ Trivette at 7:59pm, seconded by Eric Trammell. Motioned passed.

Diana Strey, Chairperson:

Date: 11/3/2025

Diana Lippis Strey

Jeff Wurzbach, Vice Chair:

Date: 1/5/2026

JW