

CITY OF NEW BERLIN PLANNING AND ZONING COMMISSION MEETING

Regular Meeting Monday, November 3rd, 2025 -7:00 P.M.

MINUTES

1. **Call Meeting to Order** – Meeting was called to order at 7:05pm by Diana Strey
 - a. **Roll Call** – Present were Diana Strey, EJ Trivette , Eric Trammell, Rae Howell and Beverly Felts.
 - b. **Declaration of Quorum**
2. **Comments:**
 - a. **Mayor Comments** – Mayor was NOT present
 - b. **Chairperson Comments** – Creating a schedule to move forward with ordinances and comprehensive plan
 - c. **County Commissioner Comments (if present)** - not present
 - d. **Fire Chief/Fire Marshal Comments (if present)** - not present
 - e. **Other Committee Comments**
 - f. **Public Comments:** NO PUBLIC COMMENTS
3. **Consent Agenda:**
 - a. **Minutes** – none to review at this time
4. **Discussion/Possible Action:**
 - a. **Review City Ordinances-** The committee continues to review all or any City Ordinances for possible changes or updates. EJ working on sign & light ordinances. New updates and changes were approved via motion by Rachael Howell and seconded by Eric Trammell
 - b. **Review City Comprehensive Plan-** The committee continues to review the City Comprehensive Plan for possible changes or updates. Updates include clear definitions for each category and plans for the future of the city development.
 - c. **Discuss / Approval of Variance** – Variance for Subdivision of a 5 acre tract out of 10 are tract described in the Recorded Document #201899024102 - Motion to approve for submitting to the Council made by Eric Trammell and seconded by EJ Trivette
5. **Announcements**
6. **Adjournment** – Motion to adjourn by EJ Trivette at 7:59pm, seconded by Eric Trammell. Motioned passed.

Diana Strey, Chairperson:



Date: 2/28/26

Jeff Wurzbach, Vice Chair:



Date: 5/4/2026